

Social Media Guidelines

Membership criteria – Class Dojo and Zoom

Must be a parent/caregiver of a child in this group whose name and details are on the child's enrolment form.

Photographs and videos

In agreeing to join this group you acknowledge your child may be photographed/recorded, and give permission for content to be posted on this application.

No photo sharing

Agree not to take screen shots and share photos.

Respectful communication

Please post and respond in a respectful manner. Kind and considerate communications expected and inappropriate commentary will not be tolerated, potentially resulting in removal from the group.

Grievance procedure

We would prefer to talk to you face to face, via private message or phone. If you have any concerns, please first talk to a staff member. If no one is available, please feel free to make an appointment.

Posting on the application

Please ensure any photos or other media posted do not contain any inappropriate material.

Adult supervision

Please ensure a responsible adult is with your child at all times while accessing online content.

Seaford Rise Kindergarten Admin rights

Seaford Rise Kindergarten reserves the right to remove posts/members that do not adhere to, or comply with, the group rules.

The following guidelines for posting images comes from the DfE Social Media Policy

When posting images of students or using their work the following guidelines apply:

- A consent form must be signed by the parent or guardian prior to taking images of any child/student who is under the age of 18 years.
- Sites must ensure each child shown in the image has a signed consent form. Where a photograph is taken of a group of students (e.g., six students have a signed consent form on record but one has not) the image cannot be used unless consent is obtained for all students.

- Images of students/children on a website must not include any names identifying any of the students/children in the image and care must be taken not to reveal personal information about the subjects.
- Only text identifying the school can be used and/or a description of the activity (e.g., students from Somewhere High School performing at the Come Out festival).
- Only photographs with students in standard school uniform or day clothing are used. Photos of single students and of children and students in swimming attire should be avoided.
- Parents should be aware of the privacy and security concerns of identifying their children online, within the 'acceptable use' conditions. If they still choose to identify their children, then it is their right. In the case where parents disagree do not identify the student/child.

Members of the community must abide by the DfE Social Media Policy which can be found on the DfE website:

<https://www.plhs.sa.edu.au/wp-content/uploads/2013/09/DECD-Social-Media-Policy.pdf>

- General Page (Seaford Rise Kindergarten)
- Has been set up by the Kindergarten
- Only the Administrator can post on this page
- Only general information will be posted on this page
- No photographs are to be tagged; any tagging will be removed by the Administrator
- Photographs that posted on this page are not to be shared or re-posted to any other page
- Any member posting anything deemed inappropriate will be removed from this page.
- Any Use of Social Media used to represent the kindergarten will need to be approved by the kindergarten before being posted.

Users of this page are to be respectful and are accountable for the way they choose to comment about information publicly. If comments made publicly infringe the rights of others, then the user will be asked to remove themselves from the page by the Administrator.

Policy Review due: August 2023